

**TELECONFERENCE/VIRTUAL MEETING
OCCUPATIONAL THERAPISTS AFFILIATED CREDENTIALING BOARD
MEETING MINUTES
June 22, 2016**

PRESENT: Amy Summers, Brian Holmquist, Gaye Meyer, Corliss Rice

EXCUSED: Laura O'Brien, Dorothy Olson

STAFF: Tom Ryan, Executive Director; Nifty Lynn Dio, Bureau Assistant; and other Department staff

CALL TO ORDER

Brian Holmquist, Chair, called the meeting to order at 9:30 a.m. A quorum of four (4) members was confirmed.

ADOPTION OF AGENDA

MOTION: Corliss Rice moved, seconded by Gaye Meyer, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Amy Summers moved, seconded by Corliss Rice, to approve the minutes of March 8, 2016 as published. Motion carried unanimously.

LEGISLATIVE/ADMINISTRATIVE MATTERS

Adoption Order for Clearinghouse Rule 15-053 Relating to Self-Referral of Occupational Therapy Services

MOTION: Corliss Rice moved, seconded by Gaye Meyer, to authorize the Chair to approve the Adoption Order for Clearinghouse Rule 15-053 after the rules have been approved by the Legislature. Motion carried unanimously.

SPEAKING ENGAGEMENTS, TRAVEL, OR PUBLIC RELATION REQUESTS

Report from the NBCOT 2016 Leadership Forum on May 11-13, 2016 in New Orleans, LA – Tom Ryan

MOTION: Gaye Meyer moved, seconded by Corliss Rice, to invite NBCOT to present to the Board at a future meeting. Motion carried unanimously.

CLOSED SESSION

MOTION: Gaye Meyer moved, seconded by Corliss Rice, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Brian Holmquist – yes;

Gaye Meyer – yes; Corliss Rice – yes; Amy Summers – yes. Motion carried unanimously.

The Board convened into Closed Session at 10:05 a.m.

RECONVENE TO OPEN SESSION

MOTION: Gaye Meyer moved, seconded by Amy Summers, to reconvene in Open Session at 10:07 a.m. Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

MOTION: Amy Summers moved, seconded by Gaye Meyer, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Proposed Stipulations, Final Decisions and Orders

15 OTB 003 – Carol Bartz-Bentz

MOTION: Gaye Meyer moved, seconded by Amy Summers, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Carol Bartz-Bentz, DLSC Case No. 15 OTB 003. Motion carried unanimously.

RATIFICATION OF LICENSES AND CERTIFICATES

MOTION: Corliss Rice moved, seconded by Gaye Meyer, to delegate ratification of examination results to DSPS staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

MOTION: Gaye Meyer moved, seconded by Amy Summers, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:08 a.m.